

# Student Life Fellows Position Description

The Student Life Fellows (SLFs) are a group of rising second-year students committed to fostering inclusion and belonging for all students in the MBA community. SLFs engage and support students as they transition into the MBA Program and immerse themselves in the Wharton experience. Fellows actively collaborate with the Office of Student Life seeking ways to grow, adapt, and advance the student life experience.

SLFs are responsible for guiding a “family” or “fam” through their first year at Wharton. SLFs are paid appointments who are expected to uphold the values of the School, Program, and Office of Student Life. Mandatory training is required as well as attendance at key Wharton MBA events.

Before applying for the SLF role, please review all information outlined below.

## Student Life Fellow Role & Commitments

### REQUIRED EVENTS

**Student Life Fellow Trainings** - March 15th and 22nd

**Spring Welcome to Wharton** - April 13th

**Student Life Pre-Term 2024** - Dates TBD - Early August

Student Life Fellows must be present for the entirety of these events. Weddings, interviews, internships, sporting events etc. are not excused. Please do not apply if you are unable to meet these obligations. Career Management will share documentation with your internship employer when accepting an offer to become an SLF.

### GENERAL ROLE REQUIREMENTS

Any student applying who is deemed to have a poor class attendance record and/or is not in good academic standing for the first semester will not be considered in the recruitment process.

SLFs must be on-campus in Philadelphia during Fall 2024 and Spring 2025.

Candidates cannot concurrently pursue the Leadership Fellows program.

### STUDENT LIFE FELLOW DUTIES

#### Knowledge Transfer

- Attending all professional development trainings throughout the course of the 24' Spring and Fall 24' semesters. Time and place of Fall trainings to be determined.
- Participating in the two-day SLF Retreat.
- Participating in mandatory trainings.

## **Onboarding**

- Participating in summer advising/outreach campaign via Slack.
- Leading the Pre-Term Student Life Weekend including presentations on Student Life to the new class, hosting small group dinners, participating in Wharton's Got Talent, and other duties as assigned.
- Assisting MBA Admission's with tours.
- Participating in Spring 2024 Welcome Weekend and Winter 2025 Welcome Weekend, including hosting small group dinners and making Student Life presentations and other duties as assigned.
- Recruiting the Student Life Fellow Class of 2025 through tabling events, information sessions and assisting with interviewing SLF candidates.

## **Community Building**

- Engaging in four hours a week of student-engagement time during the 2024-2025 academic year.
- Attending OSL traditional events and supporting as needed.
- Promoting cross-year engagement.

## **KEY DATES AND DEADLINES**

**November 13th** – SLF Application Opens

**January 22<sup>nd</sup>** - SLF Applications Due

**February 12<sup>th</sup>** – Invitation to Group Interviews

**February 16<sup>th</sup> & February 23<sup>rd</sup>** – Group Interviews

**March 1<sup>st</sup>** – SLF Announcement

**March 15<sup>th</sup> and 22<sup>nd</sup>** – SLF Training (9am-5pm) (Attendance Required)

**April 13<sup>th</sup>** – Spring Welcome to Wharton (Attendance Required)