



Leadership Opportunity	Timing	Paid Position?	Estimated Time Commitment	# of Available Positions	Contact(s)
Student Admissions Program	Late August	SAP Co-Chairs receive a small fellowship. SAP volunteers do not.	1-5 hours/week	3 Chairs, Open Membership	Billy Houder and Dani Fox mbaadmiss@wharton.upenn.edu
Cluster Presidents and Cluster Reps	Late August / Early September President Info Session: 8/11, 3pm at 2401 Walnut Board Info Session: Tentatively lunch 8/27-8/29 Notify Macie Whatley of intent to run: Cluster President by 8/26 at 8pm Cluster Council by 9/15 at noon	No	President ~10 hrs/week Other Positions vary but on average 2-5 hrs/week	1 President 14 Council Positions Per Cluster	Macie Whatley mwhatley@wharton.upenn.edu
Lipman Family Prize Fellows	September/Spring	Yes	5-8 hours/week	12	Euria Min echung@wharton.upenn.edu
Pub Committee	September	No	2-4 hours/week	8-10	Altug Simsek simseka@wharton.upenn.edu



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Global Immersion Program (GIP)	September (fall programs); November (spring programs)	Yes - travel and accommodations for student coordinators are covered by the program	2-4 hours a week during the semester; 24/7 on the ground	2 coordinators per program	Amy Miller amymill@wharton.upenn.edu Dominique Liuzzo liuzzo@wharton.upenn.edu
Deans' MBA Student Advisory Council (DMAC)	Mid-September	No	8 - 10 hours / month	25 to 30	Sue Kauffman DePuyt, Office of Vice Dean depuyts@wharton.upenn.edu Kendall Loseff, Co-Chair, MBA'20 kloseff@wharton.upenn.edu Sid Radhakrishna, Co-Chair, MBA'20 sidrad@wharton.upenn.edu
Wharton Communication Fellows	Students are nominated on a rolling basis in their first year and serve in Fall & Spring of their second year.	Yes	Approximately 12 - 14 hours per quarter	~90	Scott Van Pelt svanpelt@wharton.upenn.edu
Nonprofit Board Fellows	Application opens in November of first year. Fellows are selected in February of first year and serve in the role until graduation.	No	4-5 hours/week	40	Dan Kaufman kaufd@wharton.upenn.edu



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Student Life Fellows	November	Yes	1Y Q4: 30 hours training; Summer: 1 hour/week plus Pre-Term weekend; 2YQ1 5-10 hours/week; Otherwise: 1-3 hours/week	56	Office of Student Life mbastudentlife@wharton.upenn.edu
William P. Lauder Wharton Leadership Fellows	December for following year	Yes	1Y Spring: 6-7 Fridays of Training; Summer: 1 hour/week plus 2 weeks (full days) during Pre-Term; 2Y Fall/Spring: 1-5 hours/week	48	Gwendolyn McDay gmcdays@wharton.upenn.edu
Global Modular Class (GMC)	Classes are offered during winter break, spring break and in May	No	3-7 days depending on the class	Approximately 400	Paula Greenberg pgreenbe@wharton.upenn.edu
Purpose, Passion, and Principles Groups and Facilitators	January of 1Y and/or September and January of 2Y	No	3 hours per week for participants and 4-5 for facilitators plus additional facilitator training time	6 per group	Lynn Krage lkrage@wharton.upenn.edu
Authors@Wharton Speaker Series Student Committee	February	No	1-2 hours/week	12-15	Kate Fitzgerald kfitz@wharton.upenn.edu



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Venture Fellows	February	Yes	4-5 hours per week. Mandatory Times: weeklong training in August	30	Jules Roy julesroy@wharton.upenn.edu
WGA Elections	Feb-Mar	No	Varies by position - contact previous WGA team for details	4 for Exec Council; 25-30 for WGA Officers	Shilpa Chandran shilpach@wharton.upenn.edu
Club Officers	February – April	No	2 - 8hrs (Varies - contact previous Club Officers for details)	Varies by club	Ben Onukwube bno@wharton.upenn.edu
Admissions Fellows	Late February	Yes	1-5 hrs/week Non-Peak Season & 10 hrs/week during interview periods of Mid- November, Late February, and Mid-April	45 to 55	Billy Houder and Jenn Horvath whouder@wharton.upenn.edu jhorv@wharton.upenn.edu
Career Fellows	March	Yes	Q1 and partial Q2 4-8 hours/week; Certain time periods more concentrated than others, including the first week in October and the first week in December, requiring 15-20 hours per week.	30	Sue Valerio Sladen avsladen@wharton.upenn.edu
Alumni Fellows	Late March / Early April	No	2-4 hrs/wk	22	Alex Toner atoner@wharton.upenn.edu



Leadership Opportunity	Timing	Paid Position?	Estimated Time Commitment	# of Available Positions	Contact(s)
Pub Outside of Penn City Captains	Late March/Early April	No	1-2 hours a week from April thru Sept	Approximately 40-50, varies based on geographic location and student volunteers	Crissy Diaczuk cvinci@wharton.upenn.edu
Ethics Committee	April	No	See Contact for Details	9-18	Stephan Dieckmann sdieckma@wharton.upenn.edu
Conference Chairs	Varies	No	5-20+ (Varies - contact previous Conference Chairs for details)	Varies by conference	Ben Onukwube bno@wharton.upenn.edu
Academic Fellows	2Y	Yes	6 hours minimum in a quarter	Varies	Lisa Rudi lrudi@wharton.upenn.edu
Executive Coaching and Feedback Program	Fall through Spring, 2Y	No	Varies depending on portion of the program 1-3 hours per week	open	Lynn Krage lkrage@wharton.upenn.edu
Cohort Marshals	January, 2Y	No	2YQ4: 1-2 hours/week	12	Office of Student Life mbastudentlife@wharton.upenn.edu

Student Admissions Program

The Student Admissions Program (SAP) supports The Wharton School by serving as brand ambassadors and by sharing their own unique individual perspectives with prospective students through the MBA Admissions daily Campus Visit Program. SAP members conduct Q&A panels and also complete the Wharton Tour training to conduct campus tours. Also, Coffee Chats over winter & summer break are additional recruitment opportunities to connect with students interested in learning more about Wharton. Both first and second-year students are encouraged to volunteer and become members. The SAP Program consists of 3 co-chair positions who help oversee SAP in partnership with MBA Admissions. All of whom apply will be considered for an interview with MBA Admissions staff members. Chairs will be appointed in early September. Information Sessions to become SAP members are offered in both the fall and spring terms.

Cluster Presidents and Cluster Reps

Cluster Presidents and Cluster Board positions offer important opportunities to shape the community and culture of your cluster as well as get involved with the WGA and Wharton administration. You are responsible for building your cluster community through organizing events, conveying important information within the cluster, and acting as a resource for the cluster (interacting with the WGA, Administration, and Alumni). Cluster Presidents and Cluster Reps have an opportunity to leave their personal stamp on the school. The WGA is ground zero for leadership opportunities at Wharton. Elections for President will be administered at the first cluster suppers, and if you choose to run, you are required to make a short speech to your cluster regarding your candidacy on Election Day. Subsequent Cluster Board positions will be filled through elections the week of 9/15. Cluster positions include Cluster President, Finance, Academic, Communications, Career, Student Life, Social Impact, Diversity and International, Leadership, and Social.

Lipman Family Prize Fellows

The Lipman Family Prize Fellows help plan and execute elements of the award's selection process and support of prize honorees. Fellows, recruited from various schools at Penn, review applications, analyze data, present to the Prize's selection committee and attend the awards ceremony during which the prize winner is publicly announced. The 12-14 fellows will participate for a full academic year between October and May. Students will need to work anywhere from 5-8 hours per week depending on the time of the year. The months of October, November, March and April are typically the busiest. Fellows may have the opportunity to participate in a partially subsidized site visit to see the work of the winning organization. Applications are accepted in September and in Spring for service..

Pub Committee

The Pub Committee is responsible for nourishing one of Wharton's most time-honored and popular traditions. Its mission is to ensure that the entire student body comes together every Thursday of the year in a fun and relaxed environment to forge lifelong friendships! The Pub Committee consists of 4-6 members plus 4 first-year cluster representatives. The first-year cluster representatives are selected through an application process in September. The remaining board members are selected through an application process in January. Interested students should reach out directly to WGA pub liaison Altug Simsek (simseka@wharton.upenn.edu).

Global Immersion Program (GIP)

Programs TBA in early July. Enrollments for Fall GIPs are due in October; enrollments for Spring GIPs are due in November. Travel happens during Winter and Spring breaks, and in May after finals. 1-2 students per program will be hired as coordinators to assist in the planning of the program. Enrollment: 35 students max per program.

The Global Immersion Program (GIP) is an elective course, MGMT656, designed to provide a high-level survey of the economic, cultural and geo-political drivers behind regions integral to the global economy. By attending faculty lectures and traveling abroad to meet with local business leaders, government officials, and Wharton alumni, students have the opportunity to learn from a tremendous group of professionals while also immersing themselves in another culture and building strong relationships with their GIP cohort. The course is composed of on-campus sessions, a multi-week study tour, and group assignments. Programs depart after finals in December, during Spring Break in March, and after finals in May.

Deans' MBA Student Advisory Council (DMAC)

The Deans' MBA Advisory Council is a select group of first and second years who work closely with Wharton's Dean, MBA Vice Dean, and MBA Program senior leadership team on strategic issues faced by the School. The group works on consulting type projects that impact various areas of the MBA program including academics, career management, leadership, and student life. Applications are due in the mid-September timeframe, with selections occurring by the end of September.

Wharton Communication Fellows

Wharton Communication Fellows are second-year students who serve as trained speaking-skills coaches for students in core Management Communication courses. The program attracts students who share a commitment to excellent communication and an interest in helping first-year students become more confident and effective speakers. Communication instructors nominate outstanding first-year students to become Fellows based on their speaking skills and their ability to give constructive feedback to peers in WHCP 611, 612, or 615. Selection is based on two criteria: a recommendation from the student's Communication course instructor and completion of an application essay. Selection occurs on a rolling basis so that the quarter you choose to take communication will not affect your chances of being selected. Communication Fellows have the opportunity to become involved in a number of specialized projects including advanced speaking skills training opportunities.

Nonprofit Board Fellows

The goal of the Nonprofit Board Fellows (NBF) program is to create an experiential learning opportunity for students that also supports local nonprofits. Students are selected in their first year and serve in the fellowship for 14 months. Fellows are matched to a nonprofit board in the greater Philadelphia area where they serve in the role of "visiting board member," receive trainings on nonprofit board governance and selected leadership development topics, and receive support--in both one-on-one and group settings--throughout their fellowship experience.

Student Life Fellows

Student Life Fellows are a group of 56 Second-Year MBA students charged with supporting the mission of the MBA Office of Student Life by working closely with the Student Life staff and first-year students to foster and develop a sense of community and belonging to Wharton. This group is formed from rising second-year MBAs. The application process starts in November of the first year with interviews and selection happening in early February.

William P. Lauder Wharton Leadership Fellows

William P. Lauder Wharton Leadership Fellows are charged with providing every first year student the opportunity to enhance their leadership potential through the development of practical tools and concrete strategies applicable in every area of their lives. They do so by mentoring learning teams, coaching first years, and creating opportunities for individual and team development. They facilitate the Learning Team Retreat and the Big Idea and serve as TAs during MGMT 610. Beyond Pre-Term, Leadership Fellows will periodically facilitate individual and group sessions to help you maximize your first year experience and provide additional mentorship throughout the first year. Applications are due in December and selections are made early in the spring semester.

Global Modular Class (GMC)

Global Modular Courses (GMCs) are offered in an intensive workshop format over three to seven days. Students understand applicable business opportunities and practice through project- and team-based immersive learning, in a geographic location relevant to the subject matter during school breaks. First offered in 2009, GMCs have yearly offered 12 unique course experiences. Examples of past courses include: Sustaining National Competitiveness: Tokyo, Japan; Technology and Entrepreneurship in India: Bangalore, India; Lessons from Israeli Innovation: Tel Aviv, Israel; Conflict, Leadership and Change: Lessons from Rwanda: Kigali, Rwanda; and Understanding and Marketing to the Chinese Consumer: Shanghai, China.

The full list of courses for the 19-20 academic year will be announced in late August/early September along with exact course dates and registration information.

Purpose, Passion, and Principles Groups and Facilitators

Purpose, Passion & Principles, otherwise referred to as P3, is an eight-week small group program designed to provide a platform for students to gain a deeper understanding of their own definitions of success and happiness and how these relate to their professional and personal goals. Students participating in P3 will be guided through a curriculum that includes curated readings, exercises and structured group discussion where students ask and answer questions such as: What do I really want to do with my life? How will I lead a meaningful life? What's the difference between happiness and fulfillment for me? The P3 groups are comprised of ~6 students guided by a facilitator. Students can participate in P3 during the spring of first year or either semester of second year and can apply to facilitate a P3 group after participating.

Authors@Wharton Speaker Series Student Committee

Composed of both Wharton undergraduate and MBA students, the Authors@Wharton Student Committee plays an integral role in expanding and enriching the speaker series in a variety of ways, from suggesting potential speakers and topics to managing events. Committee members often have the opportunity to interact with our world-famous speakers, either before the event or at a post-event dinner.

Responsibilities include:

- Attend Authors@Wharton events (3-4 per semester)
- Serve as Event Lead for at least one event per semester
- Provide support at events, including event management, book distribution, VIP management, Q&A session, social media posting, etc.
- Attend monthly committee meeting (3-4 per semester; time and date TBD based on member availability but attendance is mandatory)
- Provide recommendations and feedback on potential speakers and topics
- Assist with the committee selection process

Applications are accepted in February for service during the following academic year.

Venture Fellows

Venture Fellows are carefully selected and trained 2nd-year leaders who possess the following competencies: Leadership Character, Diplomacy, Emotional Intelligence, Adaptability and Resilience, and Effective Communication. Each year, approximately 28 rising 2Y students are selected to serve as Venture Fellows and 2 rising 2Y students are selected as Venture Fellow Coordinators.

Venture Fellows are responsible for assisting with Venture marketing efforts, conducting pre-trip information sessions and activities, serving as a coach and facilitator during ventures, and collecting information after the ventures to ensure continuous improvement of the program.

WGA Elections

WGA is the Wharton Graduate Association. We are an incorporated 501(c)3 whose mission is to represent and advocate for student interests; to build and support an inclusive MBA community; and contribute to the improvement and development of The Wharton School. As such, we are responsible for student programming, activities, advocacy, and administrative relationships throughout the year. WGA elections take place in March. Slates run as groups of four people (President and 3 VPs forming the Executive Council). The number of slates per year varies substantially, ranging from one to as many as six. Once the WGA is selected, WGA officers are appointed, which include 25-30 roles across a number of student initiatives (Alumni, Student Life, Leadership, Marketing, Social, etc.). These roles are selected and filled by the incoming WGA Exec Council. Officers are selected in March and are generally hotly contested elections, especially for the visible and administration facing roles.

Club Officers

Club officers take on full responsibility of running the club for the benefit of its members and the Wharton community. Club officers work closely with the Wharton Graduate Association to make sure clubs are within guidelines and provide the best experience for members. Becoming a club officer is a great leadership opportunity and a chance to make an impact on the Wharton community. Some clubs have one president and a handful of officers who form a board (alumni, treasurer, social, marketing, and development to list a few) while other clubs have multiple co-presidents. Board members and club presidents are elected by current club members and usually complete an application to demonstrate commitment. Club elections usually occur between March and April of 1Y to allow sufficient turnover time before the second year students graduate. Many clubs also have leadership positions for first year students, which is a great opportunity to gain visibility into the major leadership positions available to second years.

Admissions Fellows

Admissions Fellows (AFs) are current second year MBA students who are selected and hired by the Admissions office to help with the MBA Admissions application process. AFs are vital to the success of the Admissions Committee and the school and have a tangible impact on the admissions process. Essential responsibilities include: prospective student Q&A opportunities, summer and winter coffee chats, information sessions with prospective students, admitted student phone calls, interviewing future Admissions Fellows, and interviewing Wharton MBA candidates for the next incoming Class. MBA Interviews require AFs to interview, evaluate candidates, and submit a recommendation for admission based on the interview process to the Wharton Admissions Committee. AFs must adhere to a strict confidentiality/conflict of interest form and are expected to adhere to all Wharton Code of Ethics standards due to intimate involvement with MBA Admissions. In addition, a subgroup of AFs, Diversity Admissions Fellows, will focus on diversity, recruitment and yield initiatives. AFs are also required to assist in other recruitment related activities as assigned and represent Wharton, internally and externally, with the utmost honor and integrity. Applications are due by the end of February, and decisions will be communicated in mid-late March.

Career Fellows

MBA Career Management provides opportunities for second year students to become part of the MBACM team and support their classmates in excelling in their job search. Career Fellows will have proven success completing their own job searches and stand out as among the best when it comes to industry-specific interviewing and networking experience. Second Year Career Fellows will become trained members of the MBACM staff and provide valuable career preparation assistance to first and second year students including resume reviews, mock networking meetings, office hours, industry-specific mock interviews and actionable and specific feedback. The application process begins in March.

Alumni Fellows

Student Liaisons of Wharton External Affairs to support the transition from the student experience to the alumni experience. They are advocates for long-term engagement and philanthropy with Wharton. As part of this role, they develop strategy and an execution plan in collaboration with External Affairs for their Class Gift Campaign including timeline, marketing, messaging, operating plan, goals for participation and funds raised, solicitation methods, incentives, and stewardship opportunities.

Alumni Fellows also share engagement opportunities with 1Y and 2Y students, and provide information about resources available as alumni. They serve as a liaison to a subset of their classmates to educate and introduce alumni services available upon graduating. Students in this program also are matched based on industry preference with a Wharton Executive Board Member to mentor them through the year long program.

Info sessions are held March/April of 2020 for the Class of 2021 with applications, then in person interviews, to follow.

Pub Outside of Penn City Captains

The Pub Outside of Penn (POP) City Captains are a group of first year students committed to extending the social tradition of MBA Pub to other cities during summer internships. City POP Captains collaborate and engage with Wharton regional clubs, alumni, classmates and new students by coordinating “pub” events in their assigned city. Information sessions and applications are available in early April.

POP Captain Duties Include:

- 1) Attending and helping with POP City Meet Ups
- 2) Attending the Kick Off Meeting for POP City Captains
- 3) Liaising with the Alumni Regional Club in your city
- 4) Planning and hosting a minimum of two summer events in your city
- 5) Marketing and inviting constituents to POP Events in your city - Via the POP FB Page
- 6) Share your city kickoff event at First Year Send-Off
- 7) Capturing a group photo with the POP banner at each event
- 8) Reporting all events to the POP Co-Chairs for tracking and outreach metrics
- 9) Participating in the POP King and Queen Competition
- 10) Supporting the Philly POP Event which takes place during Pre-Term

Ethics Committee

The Ethics Committee is a group of at least nine Wharton MBA students who are charged with upholding the standards of the Wharton MBA Code of Ethics both through encouraging responsible conduct in a pro-active manner and by hearing any complaints brought forward under the code. This process is student driven, managed, and carried out and is a fine example of our tradition of student involvement in shaping the school's policies and the Wharton experience as a whole. The previous year's chairs of the committee and the MBA administration send out a call for applications in spring.

Conference Chairs

Conference chairs take on full responsibility of running a conference for the benefit of the Wharton community. It is a great leadership opportunity and an extremely important role due to the level of engagement with external and internal stakeholders. Conference chairs work closely with club officers, the Wharton Graduate Association and Career Management. We rely on conference chairs to put on a conference that showcases Wharton to its students, sponsors, and guests. Conference chairs are generally selected from students who were active in the conference planning process during their first year. It is best to pay close attention to emails from the clubs who put on the conferences so you can get involved during your first year.

Academic Fellows

Academic Fellows are second year students who have demonstrated academic success in their first year, particularly in their quantitative core classes. These fellows are hired by the MBA Office of Academic Affairs to provide group tutoring to first year students who are struggling academically. Selection is based upon students' grades, along with advisor and peer recommendations. Previous tutoring or teaching experience is helpful. The program is being expanded in 2019-2020 to have more Fellows active in the fall semester when students need the most assistance. Academic Fellows are needed every quarter and can start at any time.

Executive Coaching and Feedback Program

The Executive Coaching and Feedback Program is a unique opportunity for MBAs to get personalized one-on-one guidance from an executive coach based on detailed 360⁰ feedback. Leadership Coaching enables and supports every MBA student in the pursuit of deeper self-awareness and improved leadership skills and team and community performance. The essential elements of the program include a self- assessment, 360 assessment, and one-on-one sessions with an executive coach. You can learn more about Executive Coaching at the McNulty Leadership Program Information Session.

Cohort Marshals

Cohort Marshals are nominated and elected in January of their second year by peers within their cluster. Once elected, Cohort Marshals work with the WGA executive officers to form the graduation committee and will advise on all cluster/student issues pertaining to commencement ceremonies. Each cluster elects three Cohort Marshals who best represent the spirit of their cluster. After graduation, Cohort Marshals work with External Affairs to promote alumni engagement.